THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA ENVIRONMENTAL HEALTH & SAFETY DEPARTMENT

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November 5, 2015 Signature on File		For Custodial Supervisor Use Only	
TO:	Denise Lawrence, Principal Endeavor Primary Learning Center	Custodial Issues Addressed Custodial Issues Not Addressed	
FROM:	Daniel Meyer, Project Manager Environmental Health & Safety Department		
SUBJECT:	Indoor Air Quality (IAQ) Assessment		

On November 4, 2015, I conducted an assessment at **Endeavor Primary Learning Center.** Attached are findings and recommendations for further assessment, remediation, or corrective actions needed.

The IAQ assessment did identify one or more existing conditions impacting IAQ and has generated appropriate work orders to correct deficiencies in systems and maintenance that could contribute to decreased indoor air quality. At the time of the assessment, these concerns were not an immediate health or safety concern to building occupants. However, due to individual sensitivities and predisposing health factors, it is possible that some building occupants may elicit a health response to agents and / or conditions identified during the evaluation. Therefore, to further improve IAQ, prevent development of future IAQ-related problems, and to reduce the potential for IAQ-related complaints by building occupants, the IAQ Assessment Team recommends appropriate follow up of each item identified and listed in the attached evaluation.

Please ensure that your Head Facilities Serviceperson receives a copy of this correspondence so that the recommendations requiring their attention can be addressed. In an attempt to separate IAQ issues from general maintenance items, the attached assessment may contain direction for site based staff to generate a work order through COMPASS. Within two weeks a representative from the Custodial/Grounds Department will conduct a follow-up visit to ensure that all site based custodial issues have been appropriately addressed.

Should any questions arise, or if the current concerns continue after the attached recommendations have been addressed, please feel free to contact us at 754-321-4200.

cc: Shelley Meloni, Director, Pre-Construction Mark Dorsett, Manager, Zone 1, Physical Plant Operations Division Roy Norton, Manager, Custodial/Grounds, Physical Plant Operations Division Aston Henry, Director, Risk Management Broward Teachers Union Federation of Public Employees

DM/jj Enc.

IAQ Assessment							
Endeavor Primary Learning	Center Evaluation Dat	te November 4, 2015	Time of Day 11:	00 AM			
Outdoor Conditions Temperature	86.2 Relative	e Humidity 82.1	Ambient CO2 4	18			
FishTemperatureRange144F74.772 - 78		Range CO % - 60% 625		ccupants			
Noticeable Odor No	Visible water damage / staining?	Visible microbial growth?	Amount of material affected				
Ceiling2' X 4' Lay inWallsConcrete blockFloorQuarry Tile	No No	Yes	8' X 8'				
Ceiling CleanYesWalls CleanYesFlooring CleanYes	HVAC Supply Grills Clean Inside of Supply Duct Clean	Yes	HVAC Return Grills Clean Inside of Return Duct Clean	Yes			
Room Surfaces Yes Clean	Ceiling at Supply Grills Clean	Yes					
Trash RemovedYesSigns of PestsNoRoom ClutteredNo	Exhaust Fans Working Drain Traps Wet Food if Stored in Room is in Sealed Containers	N/A N/A Yes	Unapproved Chemicals / Cleaners in Room Air Fresheners in Room	No No			
Mechanical Equipment Location	Filters Clean Cooling Coil Clean		Mechanical Room Clean Inside of HVAC Unit Clean				
Fresh Air Intake Location		▼ ▼	Fresh Air Intake Free of Obstruction				
Observations Block wall on both sides of the walk-in freezer are condensating. Needs to be evaluated for air leaks or insulation issues.							

Corrective Actions to be Completed by Site Based Staff

Wipe down wall with wexcide and monitor	▼
	▼
	▼
	▼
	▼
	▼
	▼
	▼

Corrective Actions to be Completed by PPO

Evaluate the insulation for walk-in freezer	▼
Check back-draft dampers	▼
	▼
	▼
	▼
	▼
	▼
	▼